

Date: April 2017

Our Ref: JS/JMB

Dear Parent / Carer / Student

I am writing to inform you of the arrangements for the end of this academic year:-

- Year 13 students will continue to attend all lessons until they have taken all their exam papers in that subject; this will allow them to do essential revision and exam practice with their teachers.
- Year 13 guidance sessions will continue up to and including Monday 24th April.
- Our Year 13 Leavers' Ceremony will take place on Friday 26th May. Lessons will continue as normal up to 1.00pm. Students will then leave their lessons to enjoy a complimentary buffet. The formal presentations, which include subject awards and attendance awards, will start at 1.30pm and will be finished by 2.30pm. Students will then leave the Centre ready for the evening event at Ye Olde Bell, Barnby Moor.
- I would like to remind students to see Mrs Rough in the LRC at the end of their examinations to return all textbooks and obtain a full refund of the deposit paid. It is vital that these are returned at the earliest opportunity to enable them to be issued to AS level students making the transition from AS to A2 in June.
- Locker key deposits can also be reclaimed from the staff in the main office.
- AS / A Level results will be available from the Centre on Thursday 17th August 2017 and GCSE results (for those sitting English or maths) will be available on Thursday 24th August 2017. Centre staff will be available on Thursday 17th and Friday 18th August to counsel and advise students whose examination results are raising concerns. Detailed information regarding results day will be issued nearer the time.

Please do not hesitate to contact the Centre if you have any questions regarding the above information.

Yours sincerely,



Mrs Janette Shea
Head of Outwood Post 16 Centre

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