

Dear Parent/Carer,

We join the nation in mourning and express our deepest sympathies for the passing of Her Majesty Queen Elizabeth II.

Her dedication to the United Kingdom of Great Britain and Northern Ireland and to her other realms and territories over the past 70 years is unparalleled and we thank her for her service.

Our Trust will observe the mourning period while continuing to support our pupils, families and staff. As a mark of respect, our academy flags will be flying at half-mast.

Unless otherwise stated, please assume any activities and events we have scheduled will continue as planned. We will observe the national holiday scheduled on Monday 19<sup>th</sup> September for Her Majesty's funeral, which means schools will be closed that day, but outside of this, school hours will continue as normal.

We will be keeping pupils informed of news about these events as part of assemblies and tutor time activities. If you think your son/daughter may be experiencing any particular upset due to the passing of The Queen, please do let us know so we can provide additional support if needed.

Should there be anything further we can support you with, please don't hesitate to reach out.

Thank you for your understanding.



**Mrs J Shea**

Head of Outwood Post 16 Centre

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Registered office: Potovens Lane Outwood Wakefield West Yorkshire WF1 2PF

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